



TCR Group – Parts Manager



Parts Manager

The Opportunity:

The **Parts Manager** plays a vital role in managing procurement activities, supporting the efficient and cost-effective acquisition of goods and services. This role ensures the smooth processing of purchase orders, vendor communication, and accurate documentation. The Parts Manager will be a key team member supporting the Finance and Operations team across North America.

We are open for candidates located in: Detroit MI, Chicago IL, and Newark NJ.

A snapshot of what you will be doing here:

- Lead and manage the complete procurement cycle—from purchase requisitions and order placement to delivery, invoicing, and payment reconciliation.
- Maintain analytics of purchase orders, pricing quotes, receipts.
- Collaborate with workshop managers to maintain proper inventory levels and ensure timely restocking of critical materials.
- Conduct monthly cycle counts and maintain accurate inventory records in line with company standards.
- Communicate with vendors to request quotes, negotiate pricing, and secure favorable purchasing terms.
- Identify and evaluate new vendors to support procurement strategies and optimize costs.
- Troubleshoot and resolve issues related to deliveries, pricing discrepancies, and product quality.
- Provide purchasing analytics, reports, and recommendations for process improvements.
- Partner with finance and operations teams to align procurement activities with business goals.
- Update and maintain the SAP system (or other procurement software) to accurately track goods, services, purchase orders, and inventory data.

We are looking for an individual who:

- 3–5 years of experience in purchasing or procurement, preferably within maintenance, logistics, or a related industry.
- Strong analytical and problem-solving skills, with a proven track record of process improvement.
- Highly organized with keen attention to detail; able to manage multiple priorities under tight deadlines.
- Proactive, data-driven, and able to work independently while making sound decisions.
- Proficiency in Microsoft Office; knowledge of SAP or other procurement systems preferred.
- Excellent communication skills in English, both written and verbal.

♥ We think you will love working with us:

- Part of a solid and growing international group.

- A company with short decision lines where our employees are central to the success of the company.
- An environment where you can develop and grow.
- A competitive salary, depending on experience.
- Multiple employee benefits:
 - Medical Health Insurance,
 - Vision Insurance,
 - Dental Insurance,
 - ST & LT disability insurance,
 - Life Insurance,
 - 401k plan after 30 days,
 - PTO increasing up to 20 days,
 - Paid sickness per annum,
- Job Type: Full-time.
- UNLIMITED REFERRAL BONUSES.

Our company

At TCR Group, we are committed to revolutionizing the aviation industry by providing integrated solutions for Ground Support Equipment (GSE). Our services include GSE rental, leasing, and maintenance. With headquarters near Brussels and a team of approximately 1700 employees, we operate globally across over 200 airports in America, Europe, Asia Pacific, and the Middle East. Our dedication to excellence makes us a trusted partner for customers worldwide.

Do you think we could be a match? We look forward to meeting you.

If you are passionate about customer service, enjoy a close attention to detail, and thrive in a collaborative environment, we invite you to apply for this exciting role.

Please note: We kindly request that agencies and recruiters refrain from contacting us regarding this job posting.